



STEVE LEUNG DESIGN GROUP LIMITED

梁志天設計集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code/ 股份代號: 2262)

Request Form 申請表格

To: STEVE LEUNG DESIGN GROUP LIMITED (the “Company”)
(Stock Code: 02262)
c/o TRICOR INVESTOR SERVICES LIMITED
17/F, Far East Finance Centre
16 Harcourt Road
Hong Kong

致: 梁志天設計集團有限公司(「公司」)
(股份代號: 02262)
經卓佳證券登記有限公司
香港夏慤道16號
遠東金融中心17樓

(請用正楷英文填寫 Please complete in ENGLISH CAPITAL LETTERS)

證券持有人姓名
Name of Shareholder(s)

證券持有人登記地址
Registered Address

聯絡電話號碼
Contact Telephone Number

Please mark “✓” in the below box if applicable.

請在以下適用方格內劃上「✓」號

☐ I/We would like to receive the following Corporate Communication(s)[#] in printed form:

本人/我們欲收取以下公司通訊[#]之印刷本:

Corporate Communication(s) (e.g., Annual Report / Interim Report / Circular) 公司通訊 (如: 年報 / 中報 / 通函)	Date of Document (if applicable) ^(Note 3) 文件日期 (如適用) ^(附註3)

☐ I/We hereby request for receipt of future Corporate Communications[#] in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction^(Note 4).

本人/我們現要求收取未來公司通訊[#]之印刷本, 並已知悉本指示由收取指示期起計一年內有效^(附註4)。

簽名 Signature

日期 Date

Notes 附註:

- If your shares are held in joint names, any one of the joint shareholders may sign this Request Form.
- 如屬聯名股東, 則任何一名聯名股東均可簽署本申請表格。
- Any form with no signature or otherwise incorrectly completed will be void.
- 如未有簽署或在其他方面填寫不正確, 則本表格將會作廢。
- Please note that the English and Chinese versions of all the Company's Corporate Communications which have been sent to shareholders in the past 12 months are available from the Company on request. The English and Chinese versions of all the Company's Corporate Communications are also available on the Company's website (www.sldgroup.com) for five years from the date of first publication.
- 公司備有於過去12個月曾寄發予股東的公司通訊的中、英文版印刷本, 可供索取。所有公司通訊中、英文版亦由首次登載日期起計, 持續5年載於公司網站 (www.sldgroup.com) 上。
- If you choose to request for receipt of Corporate Communications in printed form, the Company will continue to mail printed copies of the Corporate Communications to you in the selected manner for one year starting from the receipt date of such request, or such shorter period if this request is revoked in writing by you, or superseded by a subsequent written request by you, prior to the expiry date of this request. Please note that you must complete and return a fresh Request Form, if you wish to continue to receive Corporate Communications in printed form after the expiry of this request.
- 若閣下選擇要求以印刷本方式收取公司通訊, 本公司由收悉有關要求起計一年內以閣下所選擇的方式郵寄公司通訊印刷本。若如原有要求失效日期前, 閣下書面撤回本要求或提出後續書面要求取代本要求, 本要求將更早失效。請注意, 如欲於本要求失效後繼續收取公司通訊印刷本, 閣下必須交回一份填妥之新申請表格。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.
- 為免存疑, 任何在本申請表格上的額外手寫指示, 公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- In this statement, “Personal Data” has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).
- 本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis. Your Personal Data may be used by the Company or be transferred to its Hong Kong Share Registrar for processing your instructions and/or request stated in this form and will be retained for such period as may be necessary for our verification and record purposes.
- 閣下是自願向本公司提供個人資料。閣下的個人資料可被本公司用於或被轉移給本公司的香港證券登記處作為處理閣下在本表格上所述的指示及/或要求, 並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and addressed to the Personal Data Privacy Officer of TRICOR INVESTOR SERVICES LIMITED at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email at 2262-ecom@vistra.com.
- 閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向卓佳證券登記有限公司(地址為香港夏慤道16號遠東金融中心17樓)的個人資料私隱主任或電郵至 2262-ecom@vistra.com 提出。

Corporate communications are all documents issued by the Company to holders of its securities for their information or action and include (but are not limited to) full and summary annual and interim financial reports (and all reports and accounts contained in them), notices of meetings, listing documents, circulars, proxy forms and reply slips.

公司通訊乃公司向向其證券持有人發出以供參照或採取行動的任何文件, 包括但不限於年度和中期財務報告及其摘要報告(及其中包含的所有報告及帳目)、會議通告、上市文件、通函、代表委任表格及回條。